

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (TANDRIDGE)

DATE: 13 DECEMBER 2013

LEAD OFFICER: DAVID CURL, PARKING STRATEGY AND IMPLEMENTATION TEAM

SUBJECT: TANDRIDGE ON STREET PARKING REVIEW 2013/14

DIVISION: ALL TANDRIDGE DIVISIONS

**SUMMARY OF ISSUE:**

Each year Surrey Highways receives requests to change existing or introduce new parking restrictions. These requests are compiled and reviewed in a district wide process.

To progress the 2013/14 review the committee is asked to approve statutory consultation for changes to on-street parking restrictions at the locations listed in the report annexes.

RECOMMENDATIONS:**The Local Committee (Tandridge) is asked to agree that:**

- (i) The proposals in Annexes 1 to 7 are agreed.
- (ii) That if necessary, adjustments can be made to the proposals agreed at the meeting by the Parking Team Manager in consultation with the Chairman, Vice-Chairman and local Member prior to statutory consultation.
- (iii) the intention of the County Council to make Traffic Regulation Orders under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Tandridge as shown in the Annexes (and as subsequently modified by ii) is advertised and that if no objections are maintained, the Order is made.
- (iv) if there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the parking strategy and implementation team manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor.
- (v) if necessary the Parking Team Manager will report the objections back to the local committee for resolution.

- (vi) To allocate funding of £15,000 in 2014/15 to implement the parking amendments.

REASONS FOR RECOMMENDATIONS:

Changes to the highway network, the built environment and society mean that parking behaviour changes and consequently it is necessary for a Highway Authority to carry out regular reviews of waiting and parking restrictions on the highway network.

It is recommended that the waiting restrictions in this report are progressed as they will help to:

- Improve road safety
- Increase access for emergency vehicles
- improve access to shops, facilities and businesses
- Increase access for refuse vehicles and service vehicles
- Ease traffic congestion
- Better regulate parking

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council's Parking Team carry out reviews of on-street restrictions across the county typically on a 12 month cycle. These are intended to keep on top of changes in travel behaviour and the built environment that can often change on street parking patterns.
- 1.2 Requests for changes to parking restrictions have been made by residents, councillors as well as emergency and public service organisations. These have been collated and used as the basis for this parking review.
- 1.3 The last parking review was implemented over the late summer and the changes seem to be working well. There were extensive changes in Oxted and these have helped improve school run parking as well as providing space for shoppers and visitors to the town.

2. ANALYSIS:

- 2.1 As mentioned above, requests for changes to parking restrictions are made by residents, councillors as well as emergency services and public service organisations. These initial requests are assessed following these two stages:
- An initial “desktop” exercise to eliminate requests for restrictions that were clearly not practical or feasible.
 - Site visits to all remaining locations.
- 2.2 Each feasible request was assessed based on several factors including road safety, localised congestion, access to shops and businesses, effect on emergency services and bus operators and Member and public concern/priority.
- 2.3 Following stage two of the review, some suggestions and requests were not progressed due to there being insufficient evidence to suggest there was parking a problem which warranted restrictions, or where no feasible or practical solution was found. These are shown in Annex 8.
- 2.4 The locations where officers consider new or amended restrictions may be of benefit are listed in Annex 1 and shown on drawings in Annexes 2 to 7.
- 2.5 There have been requests for residents parking schemes in Oxted, Lingfield, and Warlingham/Whyteleafe. Some preliminary consultation has already been carried out for these as described below.

3. CONSULTATIONS:

- 3.1 The proposed changes to parking restrictions will require a traffic regulation order to be advertised as part of a statutory consultation process. When this starts public notices will be displayed in the local press and on streets where changes are planned. The council’s website also plays an important part allowing residents to view, download and print plans showing all of the proposals. During the consultation period comments and objections can be submitted online or by letter in response to the proposals and/or the making of the order.
- 3.2 In most cases initial consultation and discussion with Members has taken place. Parking restrictions can affect a great number of highway users, residents and businesses so the recommendations in this report

ITEM 8

propose that if necessary, further changes to the proposals in Annex 1 can be made after the meeting, however no new locations can be added. Any changes need to be agreed by the Parking Team Manager in consultation with the Chairman, Vice Chairman and Divisional Member. This will help ensure that the proposals meet the needs of the community as closely as possible when the statutory advertisement is made.

- 3.3 As part of this review it is planned to carry out statutory consultation about the introduction of residents permit parking. This follows a survey of residents opinions in most locations.
- 3.4 **Westerham Road, Oxted** – between Snatts Hill and Detillens Lane. A positive response was received from residents about a permit scheme in this location.
- 3.5 **Station Road, Whyteleafe**. Residents are in favour of a permit scheme. The one hour free parking will also be retained in the bays for visitors to the nearby shops and GP.
- 3.6 **Station Road, Lingfield**. Residents permit parking is proposed between Station Rd Flats and Rushfords as part of a wider traffic management scheme to reduce obstructive parking.
- 3.7 **Court Farm Road, Warlingham**. The majority of respondents to our survey in this road support permit parking.
- 3.8 In Warlingham and Whyteleafe we have also recently carried out consultations with residents in the lower part of Westerham Road and Oakley Road. There was insufficient support for a permit scheme in both locations.
- 3.9 In Oakley Road residents preferred a single yellow line on one side of the road. This has been investigated and included in our proposals.
- 3.10 In the lower part of Westhall Road (between Hillbury and Oakley Rds) it is proposed to implement double yellow lines on the west side to prevent obstructive parking. It is not planned to make any changes on the east side adjacent to properties because residents did not support a permit scheme. In response to our consultation, from about 20 properties, 12 replied. 4 were in favour, 4 against and 4 not sure. A single yellow line would not work here because some residents need to park on the road.
- 3.11 The current charge for permits is set at a minimum of £50 per year for the first vehicle and £75 per year for any subsequent vehicles. Visitors' permits are set at £2 per day per permit. Reigate and Banstead Borough Council will operate these schemes and involved in their development.

- 3.12 As part of the advertising process, those areas that have been selected for the implementation of a residents permit scheme will be letter dropped with the full details of the proposals. Individual comments will then be collated and the results taken back to the Chairman, Vice Chairman and relevant member as part of an objection report before a decision whether to proceed is made.

4. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 4.1 The cost of carrying out borough/district parking reviews (officer time) is met by the Parking Team. For this review the implementation costs are likely to be £25,000 and are met jointly from the Local Committee and parking team budgets. It is recommended that the Local Committee allocate £15,000 towards the cost of implementing the proposals in Annex 1 from their 2013/14 revenue budget.
- 4.2 Reigate and Banstead Borough Council carry out the enforcement of on street parking restrictions in Reigate and Banstead Borough and Tandridge District for Surrey County Council.

5. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 5.1 Effective parking restrictions and enforcement can assist accessibility for those with visual or mobility impairment by reducing instances of obstructive parking. Parking restrictions also allow blue badge holders better access to shops and services through the provision and enforcement of disabled bays.

6. LOCALISM:

- 6.1 Many of the proposals in the report have been put forward by members of the community and all will be able to comment and have their say during the statutory consultation process.
- 6.2 Communities are represented by County Councillors and committee members who are involved in the decision making process to change or introduce new parking restrictions.

7. CRIME AND DISORDER IMPLICATION:

- 7.1 There should be fewer instances of obstructive parking as a consequence of the proposals in this report. Surrey Police have been involved in the identification and development of proposals in some locations.

8. CONCLUSION AND RECOMMENDATIONS:

8.1 The highway network, the built environment and society mean that parking behaviour changes and consequently it is necessary for a highway authority to carry out regular reviews of waiting and parking restrictions on the highway network. It is recommended that the waiting restrictions in this report are progressed as they will help to:

- Improve road safety
- Increase access for emergency vehicles
- improve access to shops, facilities and businesses
- Increase access for refuse vehicles and service vehicles
- Ease traffic congestion
- Better regulate parking

9. WHAT HAPPENS NEXT:

9.1 A Traffic Regulation Order will be advertised and public notices detailing the proposed changes will be displayed in the local press and on site. County Councillors will be involved in the decisions about whether restrictions should go ahead following statutory advertising.

9.2 Subject to any objections to the proposals being resolved, a traffic regulation order will then be made and the appropriate signs and lines installed to allow the restrictions to be enforced.

Contact Officer:

Adrian Harris, Engineer – SCC Parking Team

David Curl, Team Manager, SCC Parking Team

Consulted:

The report details locations for consultation.

Annexes:

There are 8 annexes showing the proposals for the parking review.

Sources/background papers:

None
